

Sanitized Copy Approved for Release 2010/03/09 : CIA-RDP89-00724R000700010003-3

TRANSMITTAL SLIP		DATE
TO: Director of Security		
ROOM NO.	BUILDING	G-E-31 Hqrs.
REMARKS:		
<div data-bbox="548 1444 935 1587"></div> <p>Forwarding to OS Registry.</p> <div data-bbox="850 1747 1062 1856"></div>		
FROM: RCD/OIS/DDA		
ROOM NO.	BUILDING	EXTENSION
1105 Ames Bldg.		

FORM NO. 36-8 REPLACES FORM 36-8

(47)

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2 June 1983

OS REGISTRY
FILE Rem-8

MEMORANDUM FOR: Executive Director
Deputy Director for Intelligence
Deputy Director for Operations
Deputy Director for Science and Technology
General Counsel
Inspector General
Comptroller

FROM: [REDACTED]
Chief, Regulations Control Division

SUBJECT: Proposed Revision of [REDACTED] Leave and Other Absence
(Job #391)

FOR YOUR CONCURRENCE OR COMMENTS:

1. This proposed revision of [REDACTED] was initiated by the Office of Personnel to update the policy on leave and other absence.

2. The most significant changes are as follows:

a. [REDACTED] The synopsis is updated to conform with the wording in

b. The inclusion of a statement in paragraph b(1)(b)(2) regarding the employee's right to accrue and use annual leave and the supervisor's responsibility to decide when the leave may be taken.

c. Paragraph c(2)(g) is added to include the provision that headquarters is the approving authority on requests for leave without pay for maternity reasons.

d. Expansion of the policy in paragraph e regarding injury incurred while serving overseas.

e. Paragraph classifications have been added and the remainder of [REDACTED] is revalidated with a current date.

3. Please forward your concurrence and/or comments to the undersigned by 16 June 1983. Concurrence sheets are attached for your convenience.

Attachments:

- A. Concurrence Sheet
B. Proposed Revision of [REDACTED]

cc: AO/DCI OF
SSA/DDA OL
CMO/DDA ODP
OP OMS
D/OIS OS
OC OTE

NO of Action or Comment
necessary, returning to of
registry

OS REGISTRY
OS-3-1488/1

UNCLASSIFIED WHEN SEPARATED
FROM ATTACHMENTS

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REMOVE			INSERT			EXPLANATION
REG. NOS.	PAGE NOS.	DATE	REG. NOS.	PAGE NOS.	DATE	
	1	7/17/81				[redacted] is revised to update the policy on leave and other absence. Paragraph classification markings have been added. The remainder of the regulation is revalidated with a current date.
Reissued	2&3	9/30/82				
Reissued	4	9/30/82				
Reissued	5-7	9/30/82				
Reissued						
Arrows in the page margin show the locations of the changes described above.						

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C-O-N-F-I-D-E-N-T-I-A-L

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